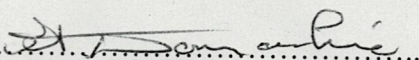


ANNUAL GENERAL MEETING (AGM)
Blyford and Sotherton Parish Council
Monday 16th May 2022
starting (immediately after Annual Parish Meeting)
in Wenhaston Village Hall

AGENDA

Public Forum – to receive reports from County and District councillors and for members of the public to raise issues or matters of concern.

1. Appointment of Chairman for 2022/23 and signing of Declaration of Appointment to this Office.
2. Apologies and receipt of absences.
3. Receipt of declarations of pecuniary and non-pecuniary interests.
4. Resolution that minutes of meeting of 21st March 2022 are a correct record.
5. Chairman and Clerk's report on progress of actions from last meeting(s)
6. **Finance:**
 - a. To review and approve Annual Governance and Accountability Return 2021/22, Certificate of Exemption and Accounting Statement (AGAR).
Chairman & Clerk to sign
 - b. Receive RFO's report on Accounts for year ended 31/03/22.
 - c. Approve 2021/22 Accounts Spreadsheet - *Chairman to sign*
 - d. Approval of bank reconciliation to 31/03/22 - *Chairman to sign*
 - e. Approval of bank reconciliation to 31/04/22 – *Chairman to sign*
 - f. Approval on appointment of Internal Auditor.
 - g. Approval of cheque payments:
 - h. Consider annual funding requests
7. **Review of Governance Documentation:**
 - a. Risk Assessment & Management (Financial) for 2021/22
 - b. Statement of Internal Control for year 2022/23
8. **Planning Applications**
Public Access Link: <https://publicaccess.eastsuffolk.gov.uk/online-applications>
 - a. DC/22/1443/FUL: Keepers Cottage, Kings Lane, Blyford – Use of building as a dwelling and extensions and alternations.
 - b. DC/22/1525/LBC: Walnut Tree Farm, Southwold Rd, Blyford – Change of rendering material.
9. **Latitude Ticket Sales**
10. **Footpaths** – Permissive rights of way.
11. **Queens Platinum Jubilee Celebrations 2022:** Party to Celebrate the Queen's Platinum Jubilee at The Racehorse on Wednesday 1st June 5pm-9pm.
12. **Defibrillator**
13. **Correspondence Received**
14. **Reports from councillors and any other business** Date of next and subsequent meetings

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Parish Clerk

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Dated: 10/5/22