

BLYFORD AND SOTHERTON PARISH COUNCIL

ANNUAL MEETING – 14TH MAY 2018.

MINUTES [approved by councillors on 2-07-18].

1. The chairman, Gerard Walker, welcomed councillors Gaina Dunsire, Sally Macdonald, Barry Martin, Miles Jackson, Rosemary Parry and John Beckett. The clerk, Caroline Cardwell, was in attendance. There were 2 members of the public attending. Alison Cackett [WD councillor] and Tony Goldson [Suffolk County councillor] also were present.
2. Election of chairman for coming year – Gerard Walker was proposed, all in favour; GW duly elected and signed acceptance of office declaration.
3. Election of vice-chairman for coming year – John Beckett was proposed, all in favour so JB was duly elected.
4. Declarations of interest and any dispensations allowed – none.
5. Minutes of previous meeting [05-03-18] were approved and signed as a true record.
6. Matters arising not on agenda – plans for Holton pits, footpath routes etc discussed. Cemex Ltd. - application noted.
7. Finances –
 - Annual Accounts [Receipts and Payments] for year ending March 2018 – received and approved
 - Clerk's salary – NALC salary scale increase approved; to start in July.
 - Cheques for approval as follows:
 - 446 to C. Cardwell for 246.20 [net sal Apr/May]
 - 447 to SALC for 14.00 [payroll services]
 - 448 to SALC for 134.27 [sub]
 - 449 to R. Parry for 17.00 [website expenses]
 - 450 to A. Cackett for 28.32 [Jan net sal]
 - 451 to T. Brown for 100.00 [int. audit]
 - Internal audit report for year Apr. 2017 to Mar. 2018 – received and auditor's recommendations noted
 - External audit exemption – councillors agreed to claim this; clerk to inform PPK Littlejohn
8. GDPR – clerk to prepare required documents
9. Planning – DC/18/ 0954 – White House Far, Sotherton – councillors noted outline plan for dwelling DC/18/1850/LBC: Sotherton Hall – roof tile change – councillors supported this application; Waveney Local Plan – received
10. BT kiosk [Blyford] – future discussed. Clerk raised possible repair costs and insurance needs.
11. Speed sign [VAS] not functioning – needs new battery. Councillors to sort out. Clerk asked to contact Wissett clerk to discover calendar.
12. Correspondence and any other business – correspondence – received and discussed; flooding in Kings Lane by pub and at Sotherton cross roads; clerk asked to contact SC Highways
13. Next meeting – 2nd July 2018 [at Holton Village Hall].