

ANNUAL GENERAL MEETING (AGM)
Blyford and Sotherton Parish Council
Monday 15th May 2023
starting (immediately after Annual Parish Meetings)
in Wenhaston Village Hall

AGENDA

Public Forum – to receive reports from County and District councillors and for members of the public to raise issues or matters of concern.

1. Welcome to newly elected Parish Councillors. Signing of Declarations of Acceptance of Office & Appointment of Chairman for 2023/24 - with Chairman signing Declaration of Appointment to this Office.
2. Apologies and receipt of absences.
3. Receipt of declarations of pecuniary and non-pecuniary interests.
4. Resolution that minutes of meeting of 21st March 2023 are a correct record.
5. Chairman and Clerk's report on progress of actions from last meeting(s)
6. **Finance:**
 - a. To review and approve Annual Governance and Accountability Return 2022/23, Certificate of Exemption and Accounting Statement (AGAR).
Chairman & Clerk to sign
 - b. Receive RFO's report on Accounts for year ended 31st March 2023
 - c. Approve 2022/23 Accounts Spreadsheet
 - d. Approval of bank reconciliation to 31/03/23
 - e. Approval of bank reconciliation to 12/05/23
 - f. Approval of payments outstanding and due.
 - g. Requests for donations
7. **Latitude Ticket Sales**
8. **Review of Governance Documentation:**
 - a. Standing Orders
 - b. Financial Regulations
 - c. Statement & Report on Internal Control
 - d. Asset Inspection for 2023/24 (due July 2023)
9. **Planning Applications:**
Public Access Link: <https://publicaccess.eastsuffolk.gov.uk/online-applications> - None received
10. **Footpaths** – Permissive rights of way
11. **King's Coronation Celebrations 8th May 2023** - Update
12. **Correspondence Received**
13. **Reports from councillors and any other business.**
14. **Date of next and subsequent meetings**


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Parish Clerk

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Dated: 9/5/23.....